

## List of documents to be submitted with an application for an “Entrepreneur/independent professional” temporary residence permit

*Article L.421-5 of Cesda*

[Order of april 30, 2021](#)

**This list is provided for indicative purposes only.** Make sure you contact the consular, diplomatic or prefectural authority that will be handling your application to obtain a list of required documents appropriate to your personal circumstances and the reason for your stay in France.

**Helpful tip:** Supporting documents must, where applicable, be accompanied by a French translation by a sworn translator certified to provide translations for the French courts of appeal. If applicable, please click here to view a [list of sworn translators](#).

### Abroad – Application for a Long-stay visa equivalent to a residence permit (valid 12 months)

- [Long-stay visa application form \(CERFA n°14571\\*05\)](#) dated duly completed and signed ;
- France-Visas receipt ;
- A currently valid passport issued within the last 10 years and valid for at least three months after the visa expiry date;
- Proof of marital status and nationality:
  - Passport (pages covering marital status, validity dates, entry stamps and visas) ;
  - Short-form birth certificate showing parentage or copy of full birth certificate ;
- Three recent [standardized](#) passport photos.
- In case of a retail, craft or manufacturing activity : [Opinion of the "Plateforme interrégionale de la Main d'œuvre Etrangère" competent in the department in which the project is planned.](#)
- « Entrepreneur/Independent professional » temporary residence permit application form [Cerfa no. 13473\\*01](#) ;
- Extract of the applicant's police record or equivalent document from the country of which the applicant is a national ;
- Documents providing evidence of the applicant's ability to carry out the planned commercial, industrial or craft activity ;
- Evidence of financial means corresponding to the gross annual statutory national minimum wage (SMIC), i.e. €19,747 as of May 1, 2022.

### Documents to be provided if you carry out a commercial, industrial or craft activity

#### 1. Where the applicant is starting a business (new activity)

Documents to be produced in all cases by the foreigner for the exercise of a first or new commercial, industrial or craft activity:

- A written presentation of your project, your business plan and a multi-annual estimated budget;

- Proof of the letter of guarantee from a French-based credit institution or approved insurance company to stand guarantor, or proof of a credit balance from an account in the applicant's name opened at a French-based credit institution.

### **In his/her own name**

- **Where the applicant is establishing a business in his/her own name:**
  - Copy of the preliminary commercial lease stating the planned business activity or of the sublease stating the planned business activity and, potentially, authorization given by the owner of the premises or any other document relating to the premises assigned to the planned business activity or a copy of the domiciliation contract.
- **Where the applicant is establishing a business buyout:**
  - Copy of the sales agreement or contract.
- **Where the applicant is establishing a business in lease-management:**
  - Copy of the lease-management agreement or contract;
  - Extract from the companies register or from the trade directory of the previous manager (dated within three months);
  - Copy of the lease drawn up in the owner's name.

### **As a company**

- **Where the applicant is starting a company under French law:**
  - Copy of the commercial lease agreement stating the business activity or of the sub-lease contract stating the activity and where possible authorization from the owner of the premises, or any other documents regarding the business premises;
  - Copy of the draft articles of association with a draft breakdown of share capital.
- **Where the applicant is starting a company under French law, as a subsidiary of a foreign company:**
  - Proof of appointment or where possible, a letter of intent from the competent body for the appointment;
  - Copy of the articles of association of the legal person under foreign law;
  - Copy of the commercial lease agreement stating the business activity or of the sub-lease contract stating the activity and where possible authorization from the owner of the premises, or any other documents regarding the business premises;
  - Copy of the draft articles of association with a draft breakdown of share capital.
- **Where the applicant is creating a foreign legal person:**
  - Proof of appointment or a letter of intent from the competent body for the appointment;
  - Copy of the articles of association of the legal person under foreign law.

## **2. Where the applicant is joining an existing business**

Documents to produce:

- Proof of nomination or where possible, a letter of intent from the competent body for the appointment;
- An extract from the company's registration on the companies register dated within three months or an extract from the trade directory dated within three months;
- If you are joining a company, a copy of its articles of association;
- A tax status certificate for the company (P237);
- Certificate from URSAAF (French body managing social security payments) proving that the company is up to date in its payments;
- If the applicant has an employee status, the original employment contract as well as a copy;

- If the applicant does not have an employee status, any certified accounting document proving that the company can pay the applicant a monthly income at least equivalent to the French minimum wage (SMIC) ;
- any evidence of the economic viability of the business creation project.

### **Documents to provide if you are self-employed**

- proof of URSSAF (French body managing social security payments) registration;
- Proof of the capacity of the activity to provide a level of income at least equivalent to the equivalent to the minimum wage for full-time work (SMIC);
- in the case of a regulated profession: authorization to practice or registration with the relevant concerned.

### **In France – Online validation procedure**

- Upon arriving in France, once the visa has been approved, and **no more than three months after entering French territory**, the visa holder must register with the French Immigration and Citizenship Office (Office français de l'immigration et de l'intégration – OFII). A long-stay visa is only equivalent to a residence permit if approved by the OFII.
- The validation procedure as well as the payment of the tax on the residence permit and the stamp duty is now made online using the following website: <https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/>

### **In France – Application for a temporary residence permit marked 'Entrepreneur/ profession libérale'**

- A currently valid passport issued within the last 10 years and valid for at least three months after the visa expiry date;
- Long-stay visa or currently valid residence permit;
- Proof of marital status and nationality:
  - Passport (pages covering marital status, validity dates, entry stamps and visas);
  - Short-form birth certificate showing parentage or copy of full birth certificate;
- Proof of address dated within the last six months (or, failing that, certificate of accommodation provided by a private individual or a hotel);
- Three recent standardized passport photos;
- Proof of payment of the tax on the residence permit and the stamp duty payable upon issue of the permit;
- In case of a retail, craft or manufacturing activity : Opinion of the "Plateforme interrégionale de la Main d'œuvre Etrangère" competent in the department in which the project is planned.
- 'Entrepreneur/independent professional' temporary residence permit application form Cerfa no. 13473\*01 ;
- Extract of the applicant's police record or equivalent document from the country of which the applicant is a national;
- Documents providing evidence of the applicant's ability to carry out the planned commercial, industrial or entrepreneurial activity;
- Evidence of financial means corresponding to the gross annual statutory national minimum wage (SMIC), i.e. €19,747 as of May 1, 2022.

### **Documents to be provided if you carry out a commercial, industrial or craft activity**

## **1. Where the applicant is starting a business (new activity)**

Documents to be produced in all cases by the foreigner for the exercise of a first or new commercial, industrial or craft activity:

- A written presentation of your project, your business plan and a multi-annual estimated budget;
- Proof of registration of the company (articles of association, K or Kbis extract) or of affiliation to the social security system for the self-employed (to be produced when the residence permit is issued);
- Proof of the letter of guarantee from a French-based credit institution or approved insurance company to stand guarantor, or proof of a credit balance from an account in the applicant's name opened at a French-based credit institution.

### **In his/her own name**

#### **➤ Where the applicant is establishing a business in their own name:**

- Copy of the preliminary commercial lease stating the planned business activity or of the sublease stating the planned business activity and, potentially, authorization given by the owner of the premises or any other document relating to the premises assigned to the planned business activity or a copy of the domiciliation contract.

#### **➤ Where the applicant is establishing a business buyout:**

- Copy of the sales agreement or contract.

#### **➤ Where the applicant is establishing a business in lease-management:**

- Copy of the lease-management agreement or contract;
- Extract from the companies register or from the trade directory of the previous manager (dated within three months);
- Copy of the lease drawn up in the owner's name.

### **As a company**

#### **➤ Where the applicant is starting a company under French law:**

- Copy of the commercial lease agreement stating the business activity or of the sub-lease contract stating the activity and where possible authorization from the owner of the premises, or any other documents regarding the business premises;
- Copy of the draft articles of association with a draft breakdown of share capital.

#### **➤ Where the applicant is starting a company under French law, as a subsidiary of a foreign company:**

- Proof of appointment or where possible, a letter of intent from the competent body for the appointment;
- Copy of the articles of association of the legal person under foreign law;
- Copy of the commercial lease agreement stating the business activity or of the sub-lease contract stating the activity and where possible authorization from the owner of the premises, or any other documents regarding the business premises;
- Copy of the draft articles of association with a draft breakdown of share capital.

#### **➤ Where the applicant is creating a foreign legal person:**

- Proof of nomination or a letter of intent from the competent body for the appointment;
- Copy of the articles of association of the legal person under foreign law.

## **2. Where the applicant is joining an existing business**

- Proof of nomination or where possible, a letter of intent from the competent body for the appointment;

- An extract from the company's registration on the companies register dated within three months or an extract from the trade directory dated within three months;
- If you are joining a company, a copy of its articles of association;
- A tax status certificate for the company (P237);
- Certificate from URSAAF (French body managing social security payments) proving that the company is up to date in its payments;
- If the applicant has employee status, the original employment contract as well as a copy;
- If the applicant does not have employee status, any certified accounting document proving that the company can pay the applicant a monthly income at least equivalent to the French minimum wage (SMIC).

### **Documents to provide if you are self-employed**

- proof of URSSAF (French body managing social security payments) registration;
- Proof of the capacity of the activity to provide a level of income at least equivalent to the equivalent to the minimum wage for full-time work (SMIC);
- in the case of a regulated profession: authorization to practice or registration with the relevant concerned.