

## List of documents to be submitted with an application for a VLS-TS marked 'Employee'

–  
- Article L313-10, paragraph 1 of CESEDA, R313-45ff.

**This list is provided for indicative purposes only.** Make sure you contact the consular, diplomatic or prefectural authority that will be handling your application to obtain a list of required documents appropriate to your personal circumstances and the reason for your stay in France.

**Helpful tip:** Supporting documents must, where applicable, be accompanied by a French translation by a sworn translator certified to provide translations for the French courts of appeal. If applicable, please click here to view a [list of sworn translators](#).

### Abroad – Application for a Long-stay visa equivalent to a resident permit (valid 12 months)

- [Long-stay visa application form \(CERFA n°14071\\*05\)](#) dated duly completed and signed ;
- France-Visas receipt ;
- A currently valid passport issued within the last 10 years and valid for at least three months after the visa expiry date;
- Proof of marital status and nationality:
  - Passport (pages covering marital status, validity dates, entry stamps and visas);
  - Short-form birth certificate showing parentage or copy of full birth certificate;
  - Where applicable, spouse's residence permit (or passport); copy marriage certificate, or short-form birth certificates of children, showing parentage;
- Three recent [standardized](#) passport photos;
- Work permit corresponding to the assignment undertaken via form Cerfa no. [15187\\*01](#) (foreign employee residing outside France) approved by DIRECCTE ([explanatory notes](#));
- Certificate of attendance at work issued by your employer, or copies of last three pay slips;
- OFII certificate confirming that the Republican citizenship contract has been completed or that any required actions are being taken.

Upon arriving in France, once the visa has been approved, and **no more than three months after entering French territory**, the visa holder must register with the French Immigration and Citizenship Office (Office français de l'immigration et de l'intégration – OFII). A long-stay visa is only equivalent to a residence permit if approved by the OFII.

**The validation procedure as well as the payment of the tax on the residence permit and the stamp duty is now made online using the following website:** <https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/>

#### In France – Application for a temporary residence permit marked 'Employee' (except for VLS-TS)

- A currently valid passport issued within the last 10 years and valid for at least three months after the visa expiry date.
- *Long-stay visa marked 'Passeport Talent – X° L313-20' or VLS-TS marked 'Passeport Talent'* or currently valid residence permit.
- Proof of marital status and nationality:
  - Passport (pages covering marital status, validity dates, entry stamps and visas);
  - Short-form birth certificate showing parentage or copy of full birth certificate;
  - Where applicable, spouse's residence permit (or passport); copy marriage certificate, or short-form birth certificates of children, showing parentage;
- Proof of address dated within the last six months (or, failing that, certificate of accommodation provided by a private individual or a hotel);
- Three recent [standardized](#) passport photos;
- Medical certificate issued by the OFII is requested upon issuance of the residence permit;
- Proof of payment of the tax on the residence permit and the stamp duty payable upon issue of the permit;
- Work permit corresponding to the assignment undertaken via form Cerfa no. [15186\\*03](#) (foreign employee residing in France) approved by DIRECCTE ([explanatory notes](#));
- Certificate of attendance at work issued by your employer, or copies of last three pay slips;
- OFII certificate confirming that the Republican citizenship contract has been completed or that any required actions are being taken.

14/01/2020